



THE BREAKDOWN

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help success career relationship
education

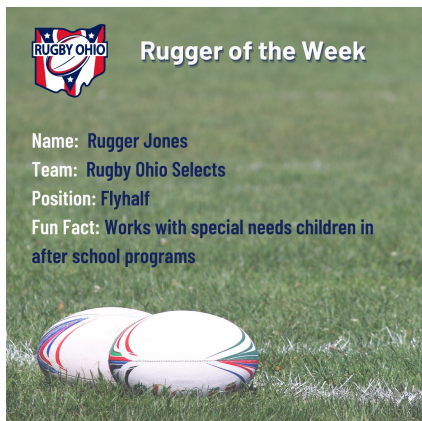
Season Checklist

Thank you for joining the Coaches Corner call this week. We appreciated your questions and feedback. Here is a recap of those important game day/season management items:

- Review and verify your schedule in Sportlomo or on the website.
 - Use your Team Sheets or Competitions area of the website to confirm. Be sure to adjust the date range to see all of your fixtures.
- Submit any schedule changes (date/time/place as well as cancellations or additions) through the online form found on the [website](#), under Coaches.
- Team Sheets must be completed for every match, in advance of the match. Teams who do not submit a team sheet will be issued one warning and then if team sheets are not completed accordingly going forward, those games will be reflected as forfeits.
- Ensure that you have an Emergency Action Plan on the [website](#) for your fields. There is a blank form available on the EAP page. Please complete and email to info@rugbyohio.com ASAP. Make sure you know how to get to that page on the website. Home - Resources - Emergency Action Plans. The idea is to have all of that information readily available for anyone who needs it with just a couple of clicks from a phone.
- Use the [2022 Live Schedule](#) link on the Coaches/Reference Materials section of the website to find your referee and trainer assignments, along with contact information for those officials. Confirm game day details with them and the visiting team the week before your game. This document will be updated constantly.
- Set up/refresh your InjureFree account. InjureFree sends all coaches an email with instructions. Player injuries will be tracked through this platform. Trainers, coaches and parents can all create records in the system.
- Technical Zones are required by USA Rugby. You can find more about the requirements [here](#). This document is also stored in the Reference Documents section of the Coach page of the website. Referees are asked to confirm the use of TZs by the home team. If the referee indicates that TZs were not used, the home team will be issued a warning. If that team fails to use TZs a second time, that game will be a forfeit.

As always, thank you for all that you do on behalf of these players. Don't hesitate to contact us if you need help with any of these items.

Rugger of the Week



Digital Media Coordinator Brian Cook introduced this new initiative on the call Monday. The goal of the segment is to provide an opportunity to spotlight our high school players. Anyone can nominate a player by direct messaging @rugbyohio on Instagram. Nominations should include the candidate's name, team, position and fun fact, along with a photo. Nominations do not need to focus solely on the contributions a player makes on the pitch.

Certifications & Qualifications

The [coach contact list](#) has been updated to reflect the current status of every registered coach/admin. If you are not on the list, please ensure that you have registered to your high school program as a coach/admin. Any coach with a yellow highlighted cell needs to take action to correct that.

- If you do not have a current background check, use the info below to activate one.
 - If your background check shows as AA that means you've done everything you can to get this done and we will just wait for it to move to 'active.'
- If you do not have a current Safe Sport, use the info below to purchase one.
 - If your Safe Sport is showing as AA, this means you must send your certificate to info@rugbyohio.com. That is the only way to get your profile to reflect 'active' as it requires an administrator to upload the certificate.
 - The great news is we've gotten everyone's full Safe Sport to reflect a 4-year expiration date
 - Each year you are not taking the full course, you are required to take the Safe Sport Refresher. Use the info below to 'purchase' one. Coaches are expected to manage this on their own. You've already paid for them with your USAR membership fee.
- Please use this link to access your SafeSport, and Background Screening. You will be prompted to login to your member account
 - Select Purchase/Register for Events
 - Login to your account
 - Add the required certification(s) to your cart
 - Select Checkout
 - Start Survey

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